

# Your language training course at Regina Coeli

You are going to do a language training course at Language Institute Regina Coeli. The information below will tell you exactly what to expect during your course. If you have any questions, please ring us on telephone number 073-684 87 90 or send an e-mail to [clientservices@reginacoeli.nl](mailto:clientservices@reginacoeli.nl). We wish you every success!



## Measures concerning the coronavirus

As a result of measures taken to combat the coronavirus, a language training course at Regina Coeli is not quite the same as it used to be. However, in an environment that is peaceful and conducive to learning, we guarantee that you will be able to concentrate fully on achieving your personal language goals, together with the support of your native speaker trainers. In addition, we will make sure that your stay with us is as pleasant as possible.

It is of the utmost importance that you are aware of the Regina Coeli Protocol and that you respect the code of conduct during your stay. Please read our Protocol before you come to Regina Coeli, so that you are well prepared.

We strongly recommend that you wear a face mask when walking around inside the building

## Your arrival at Regina Coeli

If you are staying at Guest Accommodation Eikenheuvel, you may check in on Sunday evening from 18.00 till 21.00.

## Training programme

The first lesson starts at 8.20 a.m. and takes place in the classroom that has been assigned to you for the whole week. The room number is on your timetable. Here, you will have your lessons with your trainers and do your multimedia assignments. The room is yours for the whole day so that you can study there, too. Each lesson is 55 minutes long.

If your timetable begins with a study hour, you can start with a multimedia assignment in your classroom, following the instructions given. A member of staff from the multimedia laboratory will be at hand to give further instructions, if necessary.

Make sure you have your login code for My Regina Coeli at hand, so that you can get off to a quick start.

In addition to your individual lessons, you will follow a group lesson and two language tables. These are lunchtime or dinnertime sessions during which a language trainer is present at the table and the conversation is in the language you are learning. You will receive an invitation from your language trainer.

## Meals

All your meals will be served by members of our catering staff in Restaurant Eatwell. Via an App, you can choose what you would like to have for breakfast, lunch, and dinner. This can be done at the table. Service at table will take into account the social distancing rules.

We are happy to help with any special dietary requirements you may have. Please let us know what they are via your profile in the App. This information will be coupled to your order and then given to our team of chefs.

Breakfast: 7.00 - 9.00  
Lunch: 12.00 - 14.00  
Dinner: 17.30 - 18.00 orders will be taken

If you have any questions, our catering staff will be pleased to answer them.

## COVID-related symptoms?

If you experience any COVID-related symptoms while you are with us, we request that you make use of a free rapid test before continuing your training. To make an appointment for one, please contact Reception. Please note: you will need to provide your passport number and citizen service number (BSN) for this.



## Curfew

On some days, your training may go until 21.00. If you need to travel to another address after that time, remember to make sure you have a valid travel declaration.

## Parking at the institute

There is a large car park in front of our institute. We advise you not to leave valuables in your car. Regina Coeli cannot be held responsible for theft of any items left in your car.

## Your availability during the language training course

We advise you to have as little contact with your work as possible so that you can focus entirely on improving your language skills, without any distractions. In this way, you will achieve the best results.

## Wireless internet

You can connect your laptop, tablet, or smartphone to our wireless network.

## Participation Certificate

On the last day of your course, you will receive a Participation Certificate. If appropriate, you will receive a Progress Report approximately two weeks after your course has ended.